



# State of New Jersey

## DEPARTMENT OF EDUCATION

# NOTICE OF VACANCY

The COMMISSIONER OF EDUCATION invites applications from  
qualified candidates for the following:

**ISSUE DATE:** August 28, 2012

**RESUMES MUST BE RECEIVED OR**

**POSTMARKED NO LATER THAN:** September 11, 2012

Applications received after closing date may be considered if  
position is not filled.

**TITLE:** Government Representative 2 (Evaluation Policy Manager)

**REFERENCE #:** DOE-055-12

**POSITION #:** 654511

**BARGAINING UNIT/RANGE:** X 98

**LOCATION:** Trenton, NJ

**SALARY:** Commensurate with education and experience

**HOURS OF WORK:** 8:15 a.m. – 4:15 p.m.

**DIVISION:** Division of Teacher and Leader Effectiveness, Office of Evaluation

### **DESCRIPTION**

This position will report directly to the Director of Evaluation and assist in designing and executing a state evaluation system that fully aligns with the New Jersey Department of Education's mission and goals. Key responsibilities include:

- Support the Office of Evaluation in designing policy to guide the roll-out of educator evaluation systems.
- Lead a team of 3-5 staff members to identify policy decisions, conduct research, solicit input from stakeholders, and generate recommendations.
- Lead a team to generate guidance materials, tools and communications materials to support public school educators as they design and implement educator evaluation systems.
- Coordinate with evaluation team members to ensure all work aligns to the priorities of the office.

### **REQUIREMENTS**

- Bachelor's degree required; Master's degree preferred.
- A minimum of three (3) years of education and/or public policy experience.
- Strong writing, organizational, research, and analytic abilities.
- Demonstrated commitment to education reform and a passion for supporting highly effective teaching and educational leadership.

### **OPEN TO THE FOLLOWING**

In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the requirements listed above.

### **FORWARD RESUMES TO:**

Personnel Director  
New Jersey State Department of Education  
Reference #: DOE-055-12  
PO Box 500  
Trenton, NJ 08625-0500  
Resumes may be e-mailed to: [resume3@doe.state.nj.us](mailto:resume3@doe.state.nj.us)